

Silver Tier Action Plan

Benchmark	Description
1. Annual operating plan	Document which clearly outlines the plan of operation to attain goals for the year. Include: revenue/expenditures, practice days, # expected competitions, travel etc. If a club goal is more subjective (ex: increase participation by 5%) then there needs to be a concrete plan of action (ex: host x amount of informational days). Submit.
2. Communication with Competitive Sports Staff	MUST communicate ASAP if need to cancel a practice, change a home game, travel plans, etc. Each club is to do their best to anticipate any changes ahead of time and relay that information. Provide the # of practices, games, travel dates, etc. changed and submit proof of communication (copy of an email, text, etc.)
3. Develop a mentor program	Can be as detailed as your club would like. Program should include a process for transitioning from new member to seasoned player. Needs to be outlined and submitted with the application. It is encouraged to keep it simple at first, but the more established the program, the more likely clubs are to retain members.
4. Support other NIU clubs	Prove attendance of min 5 sport club events per year, unrelated to their own team. MAJORITY (51%) of the club must be present and visible for these events. Events can include either attending another club's competition or supporting another club by attending one of their fundraisers. The other club will sign off on the Club Support Form. Club Support Form can be found in the Documents tab of Campus Recreation's Huskie Link page.
5. Participate in 3 total Competitions (home and away)	Min of 3 total games (home & away) per year. MUST be sanctioned & approved by the university. Submit the scores, location, & opponent for each event in application
6. Exceeded fundraising goal by 5%	Exceed this min fundraising goal by 5%. Submit: total amount raised and means by which the funds were raised (ex: car wash, cookout, etc.)
7. Community Service	min 10 hours per year volunteering for the community. majority (51%) of club members must be involved. The activity be validated and signed off by a reputable member of the volunteer organization via the Community Service Form. Community Service Form can be found in the Documents tab of Campus Recreation's Huskie Link page.
8. Registration with national governing body	Sports with NGBs (ex: USA Rugby, US Lacrosse, etc) club & members must be registered as active in the national database. *Exception* Sports without NGBs will state as much in application package (we will check). Clubs not wanting to affiliate must provide detailed reasoning – which will be reviewed on a case by case basis.
9. Conduct a sport club clinic	Must host a clinic within the year. It can be on or off campus, aimed at college students or community members, can be a single sport event or collaborated with another club, and can be as simplistic or detailed as the club would like. Must submit a schedule of activities, date, & sign in list of attendees in application.
10. Grade Point Average	min 2.5 for the year. This is an average of the entire club and the GPA is cumulative.
11. Officer Transition Plan	As outlined in policies/procedures, clubs must have officer transition plan. It can be simplistic or detailed but must include: election procedures, timeline, outlined responsibilities, & process for educating/supporting new officers.
12. Participate in NIU Campus Recreation Events	Min. 1 event per SEMESTER. If interested, clubs can even present new campus recreation event ideas and work with staff to accomplish the event. Clubs are to submit a Club Support Form for the event. Club Support Form can be found in the Documents tab of Campus Recreation's Huskie Link page.

Submit Final Application for Silver Tier by APRIL 1st. No late submissions will be accepted.

Each benchmark must be documented and provided along with application.

***Remember, tiers build, as such, clubs wishing to pursue Silver Level status must also prove Bronze benchmarks have been accomplished.